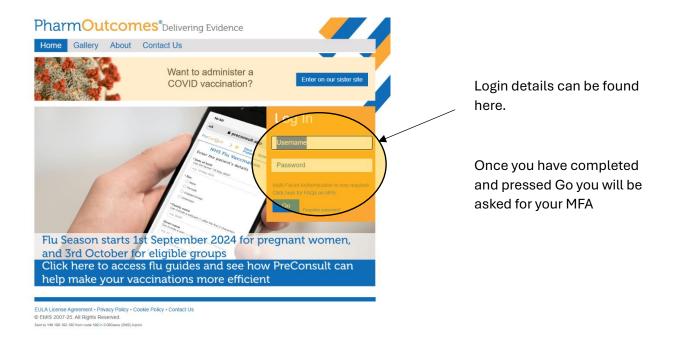
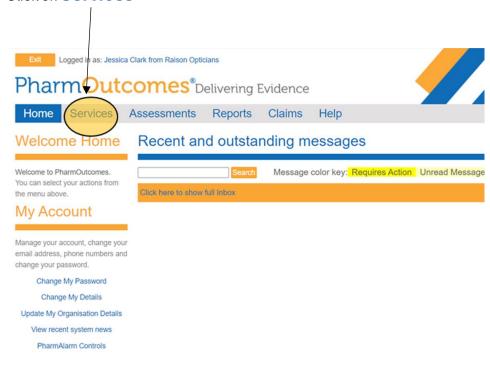
## Post-cataract Pharmoutcomes – how to guide (Probus or SpaMedica patients)

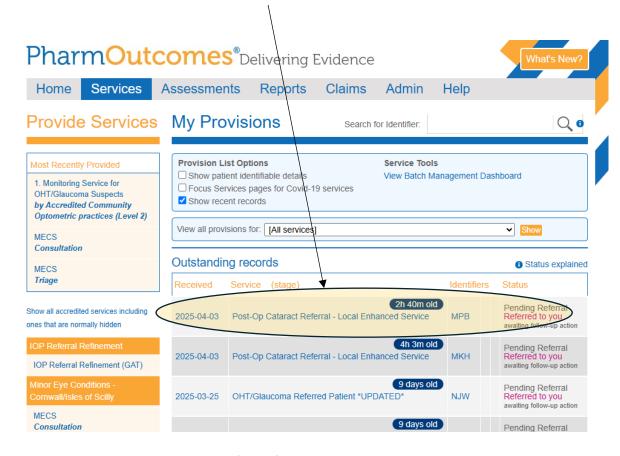
1. LOGIN using your username and password – a Multi-Factor Authentication MFA is also required which you can set up on your phone



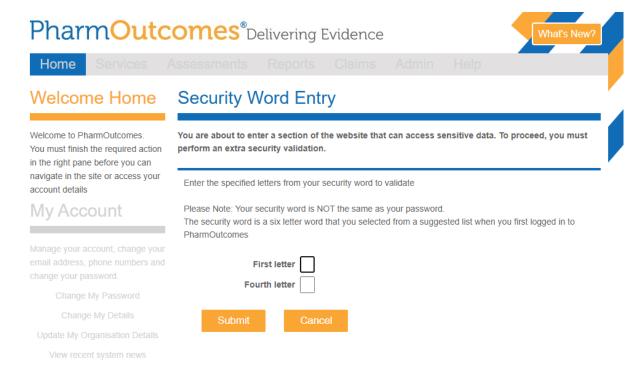
2. Click on Services



3. New patients referred from Spa Medica or Probus will arrive in Outstanding records. Click on the record you want to access



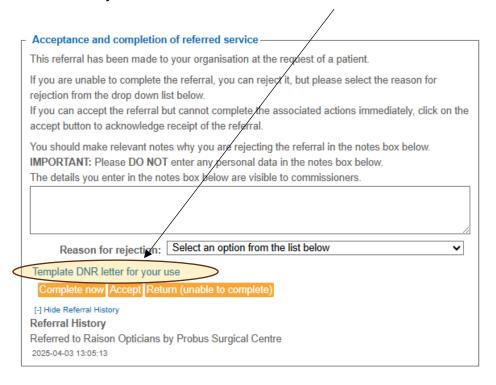
4. This will then take you to the Security Word Entry - enter the specified letters



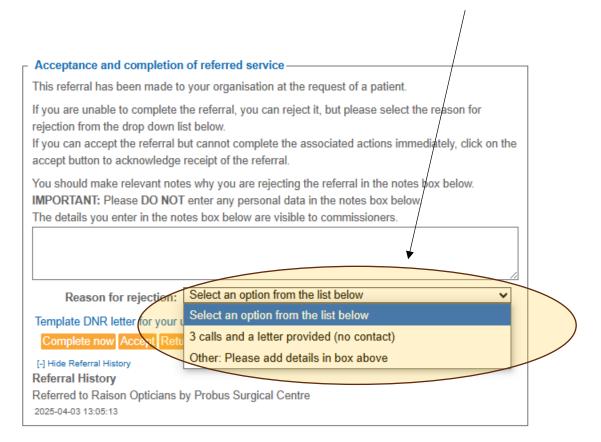
5. This will then allow you to access the patient details so you can contact them.



If you contact the patient and they accept the service – Press the ACCEPT button 6. If you have been unable to contact a patient by phone 3 times a template copy of the letter you need to send can be found here to download.



7. If you then need to reject the patient because you haven't been able to contact them, or for any other reason (deceased, moved away etc.) select the option:



## 8. Add details in this box (if required) and then press Return (unable to complete) Acceptance and completion of referred service This referral has been made to your organisation at the request of a patient. If you are unable to complete the referral, you can reject it, but please select the reason for rejection from the drop down list below. If you can accept the referral but cannot complete the associated actions immediately, click on the accept button to acknowledge eccipt of the referral. You should make relevant notes why you are rejecting the referral in the notes box below. IMPORTANT: Please DO NOT enter any personal data in the notes box below. The details you enter in the notes box below are visible to commissioners. Reason for rejection: Other: Please add details in box above Template DNR letter for your use Complete now Accept Return (unable to complete) [1] Hide Referral History Referral History

Referred to Raison Opticians by Probus Surgical Centre

2025-04-03 13:05:13